



Tavistock Farms Community Association

Tavistock Farms Pool
870 Macalister Drive
Leesburg, VA 20175

2024 POOL RULES AND REGULATIONS

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The following rules and regulations are for the benefit and protection of all members and their guests. They have been established by the Board of Directors to ensure the safe and sanitary operation of the facilities and to provide enjoyable recreation for the mutual pleasure of all the members and their guests. Infractions by an individual member or his or her guest may result in temporary suspension of pool privileges. These rules are in compliance with the Swimming Pool Ordinances and Regulations of Loudoun County, Virginia.

Section 1 - Pool Management

The Board of Directors has delegated authority to a Pool Manager for the daily maintenance and cleanliness in and around the pool area, for supervising the operating staff, and for proper enforcement of the Rules and Regulations established by the Board of Directors. The Pool Manager or the guards will be in full charge of the pool facilities at all times.

Section 2 - Enforcement of Pool Rules and Regulations

Each member of the Pool Management Staff has responsibility for the enforcement of the rules and regulations. Parents are asked to remind their children to observe all rules and regulations and to obey the instruction of the Pool Management staff. Children and adults are expected to show the guards proper respect and cooperation at all times. The Pool Management staff shall take such action as deemed necessary for the safe and orderly operation of the facilities.

Lifeguards, as agents for the Board of Directors, have authority to temporarily suspend pool privileges for breaking rules. Pool Management shall record such suspensions. Any member subject to three suspensions will surrender their pool privileges for the remainder of the season.

Grievances and complaints must be referred, in writing, to the Board of Directors, c/o Property Management People, Inc., 552 Ft. Evans Rd, Suite 202, Leesburg VA 20176. Or e-mail your concerns to Sarah Hickerson (Sarah.Hickerson@pmpbiz.com).

Section 3 - Pool Facilities

The facilities consist of:

- A. One rectangular pool,

- B. One wading pool,
- C. Men's and women's locker rooms with showers and rest room facilities,
- D. An office area for use by the pool management company only,
- E. Pool deck

Section 4 - Pool Admission Requirements

Admission to the facilities shall be granted only to those TFCA Members in good standing with homeowner assessment fees paid in full.

Each Member in good standing and their children over 2 years old will be issued an identification card.

- A. All persons using the facilities are required to identify themselves with a valid identification card issued by the association and must also register with the gate attendant (see **Section 9 - Pool Guests**).
- B. Lost identification cards should be reported promptly to Pool Management. The replacement fee is \$10.00 per pass, payable to Tavistock Farms Community Association. Once the pass is reported lost and the \$10.00 replacement fee has been paid, a new identification card can be picked up at the pool.

If the identification card is used by anyone other than the member, the Member risks suspension of privileges.

All Members, their immediate families and guests shall use the facilities at their own risk.

- C. Only persons 16 years of age or older shall be admitted to the pool unless the conditions specified in **Section 8 - Children at Pool** are met.
- D. Persons admitted shall agree, for the benefit and protection of all users, to abide by the health and safety requirements as set forth in these regulations (**Section 6 - Pool Health and Section 7 - Pool Safety**), as directed by the Pool Management. Entrance shall be only through the prescribed portals.
- E. Persons who are intoxicated will not be admitted on the premises. Note: Failure to comply with all of the above requirements is grounds for suspension as stated in Section 2.

Section 5 - Pool Operation

- A. The pool opens on Saturday, May 25, 2024 and closes for the season on Monday, September 2, 2024. The 2024 schedule is:
 - 1. While local Public Schools are in full session, the facility will be open 4pm – 8 pm on weekdays and 11am – 8pm on weekends and holidays.
 - 2. When local Public Schools are closed for the summer, the facility will be open every day (weekdays, weekends and holidays) from 11am – 8pm.
- B. Upon closing, all persons must promptly leave the pool area and locker rooms. Anyone loitering in these areas after closing without sufficient reason may be subject to suspension of privileges.
- C. The pool may be closed without notice for emergency maintenance, inclement weather, temperatures of 69 degrees or lower with cloudy conditions, or whenever such action is necessary in the judgment of the Pool Manager or his representative. For safety reasons, the pool must remain closed for 45 minutes after lightning and 30 minutes for thunder.
- D. Lap lanes are available at the discretion of the Pool Manager. The pool will open each day with at least one lap lane. This may be removed when pool use increases during the day. Beginning at 6:00 p.m. each day the Pool Manager will make a lap lane available upon request.
- E. Swimming is permitted only when there is a lifeguard on duty and in the lifeguard chair.

Section 6 - Pool Health

- A. Swimmers and bathers are required to take a soap shower before entering the pool as required by Loudoun County Health Department. This is the best single means of safeguarding health.
- B. In consideration of your own health, maintaining pool cleanliness, and the health of others using the pool, use of the swimming pool or wading pool during and immediately following any illness is inadvisable. In particular, individuals having infections of the skin, eyes, respiratory or gastrointestinal systems, open lesions, wearing bandages, or having coughs or colds, will be prohibited from entering either of the pools
- C. Swimmers will enter the pool deck ONLY through the entrances from the locker rooms.
- D. Swimmers must use the shower to rinse off any clinging grass before entering the pool.
- E. SPITTING, SPOUTING OF WATER, CHEWING GUM, OR BLOWING THE NOSE in the pool ARE STRICTLY FORBIDDEN.
- F. The Pool Manager may require a person who has become chilled or incapacitated to leave the pool area and take a hot shower to warm up. Such a person may not be allowed to return to the pool immediately.
- G. All injuries occurring on the premises must be reported immediately to the Pool Manager and Property Management People at 703-771-9355.
- H. Enforcement of health rules shall be the responsibility of the Pool Manager.
- I. For health reasons, all children wearing diapers must wear diapers specifically designed for use in swimming pools to enter the pools. It is the responsibility of the parents to provide their children with swimming diapers.

Section 7 - Pool Safety

- A. The Pool Manager and lifeguards are in full charge of the pool area and are authorized to enforce all safety rules. Such authority includes the right to restrict the use of such equipment as inner tubes, balls, floats, etc.; the right to restrict water activities; and the right to evict all persons who fail to comply with these rules and regulations. Situations arising, which are not specifically covered by these rules and regulations will be handled at the discretion of the Pool Manager and reported to the Board of Directors.
- B. Water toys such as floats, balls, water wings, or inner tubes may be used in the pool, but the Pool Manager has the authority to restrict or suspend their use to alleviate overcrowding of the pool or to ensure the safety of the swimmers.
- C. Each member shall provide an emergency phone number or numbers to be on the pool ID card left at the pool office where a responsible friend or relative can be reached should a situation occur which affects the member's safety while at the pool. Medications and health problems will also be listed on the pool ID. It is the member's responsibility to provide updated emergency numbers to Property Management People at 703-771-9355 as needed.
- D. No swimming or entering the pool area or locker rooms is allowed during non-pool hours and/or in the absence of a lifeguard. Pool privileges for the remainder of the season may be revoked for illegally entering the pool or clubhouse. The TFCA retains its right to prosecute trespassers to the full extent of the law.
- E. Swimmers shall direct their attention to the lifeguard IMMEDIATELY upon hearing the lifeguard's whistle and clear the pool upon his call to do so. Lifeguards have full authority to clear the pool of swimmers in cases of emergencies.
- F. No horseplay, pushing, acrobatics, wrestling, ball playing (except for approved activities at designated times), raucousness or causing undue disturbance is permitted in or about the pool, locker rooms or clubhouse.
- G. No running or diving will be allowed. Only members of the swim team will be allowed to dive as part of their swim team practices.

- H. No glass containers of any kind will be allowed on the pool deck area.
- I. Smoking will not be allowed on the pool deck area or elsewhere within the pool facilities.
- J. Alcoholic beverages are not permitted on the pool deck or within the pool facilities.
- K. Only clean street shoes will be allowed on the pool deck area or elsewhere within the pool facilities.
- L. All swimmers must wear proper bathing suits. Cutoffs and walking shorts are not allowed.
- M. Animals or pets will not be allowed within the pool enclosure, with the exception of service animals.
- N. Profanity will not be allowed within the pool facilities or clubhouse.

Section 8 - Children at Pool

- A. As stated in the section governing admission, persons under 12 years of age will not be admitted unless a responsible person of at least 16 years of age accompanies them.
- B. Unaccompanied admission for member's children between the ages of 12 and 16 shall be allowed only if the two following conditions are met:
 - 1. Written consent of the child's parent or legal guardian for unaccompanied admission to the pool must be on file at the pool office.
 - 2. The child must successfully pass a swim test as prescribed by the Pool Manager.
- C. Parents and legal guardians are advised to refrain from using the pool as a "baby sitter". The privilege of unaccompanied admission for their children shall be revoked if a responsible person is not available for consultation at the emergency phone number as required in **Section 7**.
- D. The wading pool is limited to use by children UNDER 6 YEARS OF AGE. Children using the wading pool MUST BE SUPERVISED AT ALL TIMES by an accompanying person 16 years of age or older.
- E. The Association will not furnish lifeguard service at the wading pool. Parents or those delegated by the parents to be in charge of their children, SHALL BE RESPONSIBLE FOR THEIR CHILDREN IN THE WADING POOL.
- F. Children who cannot swim unassisted will not be allowed in the adult pool unless they are within an arm's length SUPERVISED BY THE PERSON RESPONSIBLE FOR THAT CHILD. Responsible person MUST BE IN THE POOL.
- G. For health reasons, children under the age of 3 years or children not potty trained must wear diapers specifically designed for swimming pool use while in the pool, with strict adult supervision.

Section 9 - Pool Guests

- A. No more than four (4) guests per household are permitted to use the facilities on the same day unless special arrangements are made in advance with the Managing Agent.
- B. Each guest is limited to 15 visits during the pool season. If you have a relative staying with you for an extended period of time that would like to use the recreation facilities, please contact the Managing Agent. Nannies, au pairs, etc. should be listed on the pool pass application along with other household members.
- C. Rules Governing Pool Guests:
 - 1. Guest privileges shall consist of admission and use of the pool facilities. The member sponsor assumes full responsibility for his guests. The Association will not be responsible for any accident or injury in connection with use of the facilities by guests.
 - 2. Guests are subject to the same rules and regulations as members.

3. Guests must register at the gate by completing all information requested in the guest sign-in book prior to admission.
- D. The Pool Manager has the authority to restrict or suspend guest privileges whenever deemed necessary for the safe and orderly operation of the facilities or to alleviate overcrowding of the pool or recreation area.
- E. An adult must accompany a child under 16 years of age who brings a guest to the pool and stay with the children at the pool.
- F. Members with a current pool pass must accompany their pool guests and stay with them while they are at the pool.

Section 10 - Pool Lost and Found

- A. To preclude the possibility of lost articles, all clothing, and towels brought to the pool or recreation area should be marked so they are readily identifiable.
- B. The Association is not responsible for loss or damage to personal belongings, bicycles, or automobiles on the Association premises.
- C. Lost articles may be claimed by applying to the Pool Manager. Articles not claimed within 30 days will be disposed of at the discretion of the Pool Manager and the Board of Directors.

Section 11 - Swimming Lessons

Rules and Regulations governing swimming lessons will be posted separately.

Section 12 - Parking

Parking in the recreation facilities' lot is strictly prohibited UNLESS it is for the purpose of attending an authorized function or to use the pool, tennis courts, tot lot, or clubhouse during scheduled hours. Unauthorized vehicles found in the lot are subject to towing, without further notice, at the vehicle owner's expense.

Section 13 - General

- A. The facilities of the Association including the physical plant, decorations, signs, equipment, trees, and plant life are an expensive asset of the Association. Willful destruction or damage of Association property by individuals is an encroachment upon the rights and investment of the entire membership. Property damage will be charged to the responsible members of the Association.
- B. All pool equipment (chairs, tables, umbrellas, etc.) is available on a first-come, first served basis.
- C. Trash and litter shall be discarded in the containers provided. Please help KEEP YOUR ASSOCIATION'S FACILITY CLEAN.
- D. Food and refreshments may be consumed **ONLY IN DESIGNATED AREAS**.
- E. The State and local Police are authorized to enter the Association facility premises at any time and exercise the same authority as in any public place.
- F. All sound devices (radios, CD/tape players, etc.) are to be operated using headphones so as not to disturb other patrons.
- G. The use of profanity or other offensive language will be justification for eviction from the premises.
- H. The Board of Directors of the TFCA shall act upon situations not specifically covered in these rules and regulations. The Board of Directors is also empowered to amend, add, or delete rules, as they deem appropriate for the good of the membership.

- I. The pool sound system is under the control of the Pool Manager for the safety and consideration of pool patrons and neighbors.
- J. All concerns regarding Association facilities should be in writing and mailed to the Board of Directors, c/o Property Management People, Inc., 552 Ft. Evans Road, Suite 200, Leesburg VA 20176. Their fax number is 703-7719366. You also may e-mail your concerns to Sarah Hickerson [\(\[Sarah.Hickerson@pmpbiz.com\]\(mailto:Sarah.Hickerson@pmpbiz.com\)\)](mailto:Sarah.Hickerson@pmpbiz.com).